



Mobile Phone Use Policy and User Agreement

There are an increasing number of parents/guardians who, for safety, security and/or emergency purposes, wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Glencoe Primary School.

1. Students will only be permitted to bring a mobile phone onto school premises for safety, security or emergency purposes.
2. Parents who allow their child to bring a mobile phone to school must complete an "Application for Student Use of a Mobile Phone" attached below.
3. Parents/Guardians and students agree to abide by the "Conditions of Use" set down in this policy.

Conditions of Use

1. Parents/Guardians and students must complete an "Application for Student Use of a Mobile Phone".
2. Requests will only be approved if required for safety, security, or emergency purposes.
3. Mobile phones **must be turned off** and handed in at the Front office, between 8.30am – 8.45am. They are to be collected at the end of the school day, after 2:50pm. The mobile phone will be logged in and out.
4. Mobile phones must be placed in a snap lock bag, **clearly labelled**.
5. While at school, students are our responsibility and instances that require emergency contact with parents **MUST** be through the appropriate staff member or a member of administration.
6. **Phones are not to be used by other students.**
7. **Mobile phones are not to be used to take photos of other students while at school.**
8. The school does not accept responsibility for any theft, loss or damage of mobile phones.

Application for Student Use of a Mobile Phone

Student's Name: _____ Year: _____

Parents Name: _____ Contact No: _____

- I wish to apply for permission for my son/daughter to bring a mobile phone to school.
- I confirm that this mobile phone is for safety, security or emergency purposes only.
State the primary reason your child requires a mobile phone at school.

(Please be specific)

- We (*parent/guardian and student*) agree to the conditions set down under the "Conditions of Use" and understand that violation of the policy and "Conditions of Use" may result in a loss of privilege to bring a mobile phone to school.

Parent Signature: _____

Student Signature: _____

Mobile No. _____

Date: _____ APPROVED Principal: _____

PARENTS/GUARDIANS SEEKING APPROVAL FOR THEIR CHILD TO BRING A MOBILE PHONE TO SCHOOL ARE ASKED TO COMPLETE THE APPLICATION